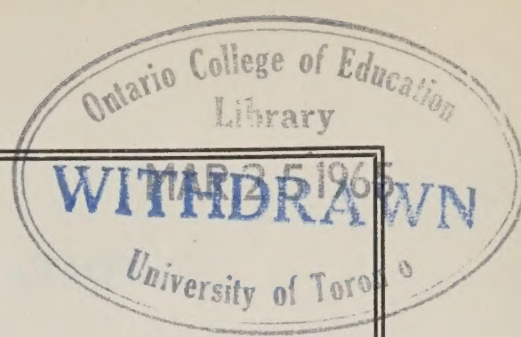


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GRADE 12

Departmental Examinations

ONTARIO REGULATION 235/63

as amended by

O. Reg. 330/64

This Pamphlet is issued for the guidance of Principals,
Presiding Officers, and Candidates.



ONTARIO

Issued by Authority of
THE MINISTER OF EDUCATION

GRADE 12

DEPARTMENTAL EXAMINATIONS

- REGULATION MADE UNDER THE DEPARTMENT OF EDUCATION ACT GRADE 12 DEPARTMENTAL EXAMINATIONS

INTERPRETATION

1. In this Regulation,

- (a) "candidate" means a candidate for the Grade 12 examinations; O. Reg. 235/63.
- (b) "Grade 12 examinations" means Grade 12 Departmental examinations in the subjects of Grades 11 and 12 of the courses of study designated in section 4 of Ontario Regulation 142/61; O. Reg. 330/64, s. 1.
- (c) "inspected private school" means a school referred to in section 12 of Ontario Regulation 142/61;
- (d) "presiding officer" includes a chief presiding officer and an assistant presiding officer;
- (e) "Registrar" means the Registrar of the Department.

EXAMINATION CENTRES

2. Grade 12 examinations shall be held annually at each secondary school and each inspected private school.

EXAMINATION TIME-TABLE

3. The Grade 12 examinations shall be held in accordance with a time-table issued by the Minister.

CANDIDATES

4.—(1) A pupil who has been in regular attendance in the Grade 11 or 12 day classes of a secondary school or an inspected private school during the current school year is entitled to be a candidate.

(2) A pupil who has been in regular attendance in the Grade 11 or 12 evening classes of a secondary school or an inspected private school may, at the discretion of the principal, be a candidate.

(3) A pupil who has prepared himself by private study for examination in a subject of Grade 11 or 12 may, at the discretion of the principal, be a candidate.

(4) A pupil who has prepared himself for examination in a subject of Grade 11 or 12 through the Departmental Correspondence Courses shall not be a candidate.

(5) A pupil who obtains the Secondary School Graduation Diploma under section 21 of Ontario Regulation 142/61 is exempt from the provisions of this Regulation.

QUESTION PAPERS

5.—(1) In this section, "subject" means,

- (a) in the case of History, World History, Part I or World History, Part II or World History, Part I and World History, Part II; O. Reg. 235/63.
- (b) in the case of Mathematics, Mathematics, Part I or Mathematics, Part II or Mathematics, Part I and Mathematics, Part II; O. Reg. 330/64, s. 2.
- (c) in the case of Science, Physics or Chemistry or Physics and Chemistry;
- (d) in the case of Agricultural Science, Agricultural Science I or Agricultural Science II or Agricultural Science I and Agricultural Science II;
- (e) in the case of Geography, Geography, Part I or Geography, Part II or Geography, Part I and Geography, Part II.

(2) One question paper shall be set in one or more of the following subjects: English Composition, English Literature, History, Mathematics, Science, Agricultural Science, Geography, French, Latin, German, Greek, Spanish, Italian, Russian, Commercial Work, Industrial Arts, Home Economics, Art, Music, Agriculture, as the Minister determines. O. Reg. 235/63.

(3) One question paper shall be set in one or more of the subjects of the technical course, as the Minister may determine. O. Reg. 330/64, s. 3.

6.—(1) The Minister shall appoint a committee consisting of,

- (a) in the case of subjects of the general course, a secondary-school inspector and four secondary-school teachers; and

- (b) in the case of a group of five subjects of the technical course, a secondary-school inspector and ten secondary-school teachers,

to set each question paper and to prepare the marking scheme. O. Reg. 330/64, s. 4 (1).

(2) The secondary-school inspector appointed under subsection 1 shall be chairman of the committee. O. Reg. 235/63.

(3) Each member of the committee, including the chairman, shall be paid \$150 for his services under subsection 1. O. Reg. 330/64, s. 4 (2).

(4) Each member of the committee, including the chairman, shall be allowed travelling and living expenses while attending meetings of the committee.

PRESIDING OFFICERS

7.—(1) The principal of a secondary school or of an inspected private school shall be the chief presiding officer in his school and the members of his staff shall be assistant presiding officers.

(2) The chief presiding officer shall,

- (a) make arrangements for the conduct of the examination in his school;
- (b) accept, and be responsible for the safe-keeping of the registered packet containing the envelopes in which are the question papers;
- (c) compare the number of question papers marked on each envelope with the number of expected candidates;
- (d) telegraph the Registrar immediately if more question papers are required;
- (e) arrange for the opening of the envelope containing the question papers in the presence of the candidates immediately before the commencement of the examination;
- (f) arrange for the board or the authorities of the private school, as the case may be, to provide the necessary supplies for the examination; and
- (g) arrange that a teacher does not preside over pupils writing an examination for which he has prepared them.

ANSWER PAPERS

8.—(1) The answer papers shall be marked by the teachers of the Grades 11 and 12 subjects in which the examination papers were set, under the direction of the principal and in accordance with the marking scheme sent out by the Registrar.

(2) The principal may arrange to have his teachers co-operate with teachers of other schools in the marking of the answer papers.

(3) A teacher who marks any part of an answer paper shall endorse his name on the candidate's answer paper or papers.

(4) The answer papers shall be retained by the principal until the Registrar directs that one or more of them be sent to him for checking or until the inspector has completed his inspection.

(5) The Minister shall arrange to have the marking of a number of answer papers checked at the Department and, where in his opinion answer papers received from a secondary school or an inspected private school have not been properly marked, the Minister shall have instructions sent to the principal of the secondary school or inspected private school for his guidance in the marking of future papers.

REPORTS ON CANDIDATES

9.—(1) On the last school day previous to the 1st day of June, the teacher of a Grade 11 or 12 subject in which a Grade 12 Departmental examination paper has been set,


- (a) in the day classes of a secondary school or an inspected private school; or
- (b) in the evening classes of a secondary school or an inspected private school, if evening class pupils are candidates,

shall give to the principal for each candidate a confidential mark that, in the opinion of the teacher, indicates the candidate's proficiency upon the basis of the year's work.

(2) Where a Grade 12 Departmental examination has been set in a paper, the final mark for a candidate in that paper shall be the average of,

- (a) the confidential mark referred to in subsection 1; and
- (b) the mark obtained on the Grade 12 Departmental examination,

on the basis of a total of 100 marks. O. Reg. 235/63.



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